

# CITY OF LOS ANGELES CALIFORNIA



## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park  
PRESIDENT

Zoila Bañuelos  
VICE PRESIDENT

Miguel Martinez  
TREASURER

Louis A. Shapiro  
SECRETARY

## PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jesus Bañuelos (Renter Representative)  
Cynthia Rodriguez (Homeowner Rep)  
Erica Jung (Resident Homeowner)  
Jovita Carrillo (Resident Homeowner)

## PICO UNION NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

January 8, 2018, at 6:30pm  
Kolping House – Auditorium (Parking available)  
1225 S Union Ave, Los Angeles, CA 90015  
[www.picounionnc.org](http://www.picounionnc.org)

Peter Sean (Business Rep)  
Estrella Galindo (Community Based Org.)  
Hyoung Joong Kim (Renter Representative)  
Sunny Kim (Senior Citizen)  
Yohan Chang (Business Representative)  
Silvia Velasquez (Resident Tenant)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.

### 1. WELCOMING REMARKS:

- a. Call to order and flag salute
- b. Roll Call
  - Jay Park – Present
  - Zoila Banuelos – Present
  - Louis A. Shapiro – Present
  - Miguel Martinez – Present
  - Erica Jung – Present
  - Estrella Galindo – Absent
  - Hyoung Kim – Absent
  - Sunny Kim – Present
  - Peter Sean – Present
  - Silvia Velasquez – Present
  - Jesus Banuelos – Present
  - Yohan Chang – Present
  - Jovita Carrillo – Absent
  - Cynthia Rodriguez - Absent

### 2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (Representative from government offices, Police Department, and community-based organizations)

- a. LAPD Senior Leads – Olympic and Rampart Divisions
- b. LA City & other Government Departments/Agencies
- c. LA City Council District Representative

### 3. GENERAL PUBLIC COMMENTS ON NON AGENDA ITEMS: (Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker))

Silvia Quezada - Hello, I was here at the last board meeting and I was advocating against opening the dance hall that wants to open in Washington. Before the hall used to be for parties but later they started using it for other activities, parties, nightclubs, alcohol, etc. There were women walking there with inappropriate dresses and we don't want it for our community. There are families here and this is not good for them. We are here today to submit the signatures from the community members showing the opposition to opening the hall.

Miguel Martinez- They have a lot of signatures here and there are a lot of statements too. Just to re-clarify to the public, they gathered signatures because they are opposing the opening of the hall. The statement read "there were several drunk people out on the streets near schools near this hall and there were bad acts happening with women coming out of cars after getting in them with men."

Alejandra Delfin – Hello, I am also here against the reopening of "Salon Temptation". It will show as a bad influence from the environment that it creates around it especially to children.

Juan – I work as a principal near one of the schools where this place will be opening. One of the main ideas that we hold is that we don't want businesses that will create a bad environment for our kids. This proposed business will be opening one block away from my school and this business was closed due to bad and inappropriate acts in the community. This business would also be opened up in front of a community center.

Hari Kim, KYCC – We are here to thank Pico Union Neighborhood Council for helping support the Winter Carnival event. This season is tax season and KYCC is offering to help you file your taxes for free. KYCC

Alice, KYCC – We are having an event called wise up speak out. Our applications went live today and we are offering an art workshop and it is free of charge and we are providing lunch as well.

#### **4. ADMINISTRATIVE ITEMS:**

#### **5. BOARD & COMMITTEE REPORTS - general monthly activity report**

##### **a) Treasurer report for the Month of December 2017**

Miguel Martinez – We've spent about \$8445 up until today. We have a list of the things we have paid, the ATT bill, Subway sandwiches, \$3000 for the NPG, \$0 for community improvement project, and about \$2000 left in the neighborhood purpose grant.

Silvia Velasquez – Can we know about business cards and who will order them?

##### **b) Committee Chairman Reports**

###### **1. Outreach Committee – Zoila Banuelos**

Zoila Banuelos – I couldn't be present at the KYCC but I know Jay Park and Erica Jung were there. I know it was a great event for the community as they gave out shoes and toys to kids. The only one that I was able to go is with Miguel is with Jovita at a community event to give toys to kids.

###### **2. Quality of Life and Safety Committee – Jesus Banuelos**

Jesus Banuelos – We didn't have a meeting for the past month but there is a place in Washington that does food delivery that parks in the area that is meant for the bus stop. It is a problem because there is a no parking.

Jay Park – We can talk to the city and have them look into this too.

3. Transportation Committee Hyoung Kim

N/A

4. Zoning, Planning, and Land Use Committee – Erica Jung

Erica Jung – We are going to discuss the issue of the reopening of the hall. Next Monday, this time at 6:30 at Kolping House we will be having a Land Use Meeting, so we will be looking more into this.

Jay Park – We insist you come next Monday to express your concerns over the reopening of the hall.

Louis A. Shapiro – I drove past there last week, there was a dance hall called Fernando's. It was a family place and a good place, this is what this place should be like, not how it has been like before. You can compare the two and see the differences.

5. Youth Committee – Estrella Galindo

**6. MOTIONS, PRESENTATIONS & RESOLUTIONS:**

- a) (Discussion/Possible Action Items) Approval of Monthly Expense (December 2017); Peter Sean makes motion to approve Monthly Expenses (December 2017)  
Zoila Banuelos Seconds Motion  
10 Yes; 4 Absent Unanimous Approval for Monthly Expenses (December 2017)
- b) Approval of December 26 4, 2017, ~~Executive~~ General Board Meeting Minutes;  
Jay Park – There was a mistake, we are to approve the last General Board meeting minutes not the Executive Board meeting minutes. Everyone has already received the email for the minutes, so if there are any questions regarding it please ask.  
Zoila Banuelos makes a motion to approve the December 4, 2017, General Board meeting minutes.  
Peter Sean Seconds motion  
10 Yes; 4 Absent Approval of December 4, 2017, General Board Meeting minutes.
- c) Council Discussion/Decision for paying the rent. The Pico Union Neighborhood Council rents out the Kolping House Auditorium and an office space inside the building. The bill for the rent must be paid and the council will discuss when and how much the pay will be. The Pico Union Neighborhood council has received invoices from Kolping House Regarding 2 Payments of \$1800.00 from July 2017 to Dec 2017, and an advance payment of \$1800.00 for Jan 2018 to Jun 2018. An additional front door key is \$40. The amount total we will need to pay is \$3640.

Peter Sean makes a motion to pay total of \$3640 for rent for July 2017 to June 2018 and for keys.

Zoila Banuelos Seconds motion.

10 Yes; 4 Absent. Item (6c) has been approved total to pay Kolping House = \$3640

- d) Approval of KYCC Community Improvement Project Grant Application for \$2000.  
Reapproving the New Hampshire Community Improvement Projects Application - Projects on New Hampshire street for community improvement. The project includes cleaning graffiti from walls, alleyways, corners, having people occupy areas that are known for criminal activity/loitering. The applicants had made a mistake on the previous application and the council will review and vote to reapprove it.

Miguel Martinez – In the application, there was an error while they were writing it. So they sent us a corrected copy and all we have to do is reapprove it.

Zoila Banuelos makes a motion to reapprove the KYCC application with the correct application.

Silvia Velasquez Seconds

10 Yes; 4 Absent. Motion to approve the KYCC Community Improvement Project Grant application for \$2000 has been approved.

e) Review the Pico-Union Resource Fair NPG Request for \$1,500 – The Pico-Union Resource fair is requesting funds for their event. This event will provide access to important programs and resources for families and community members of LA’s most underserved areas. This year they will be providing lawyers that will council people. They are also going to offer free tax services. They are also going to have information for afterschool programs. The coordinators are expecting to have at least 50 agencies and also have 500 community members to help out. We will review the NPG and make a decision whether or not to oblige to their funding request.

Guadalupe Garcia – Hi I am from IDEPSCA a nonprofit in Pico-Union. I am applying for an NPG for \$1500 for a resource fair we are having this year. Each year we are doing promotion of the event and helping families who are in need. The school will be providing calls to each students’ parents to have them come to the event. We are providing information about housing, workers’ rights, immigration, etc. We are expecting to have at least 500 attendees this year. In order to do this, each year’s challenge is budget. Due to the big event we are having this year, we are expecting a lot of attendees and children, so we will be needing things to help with children's activities. Things like food and canopies too. We also need to rent out portable restrooms as the school’s policy does not allow adults to use the kids’ restrooms. We are asking for \$1500 to cover the expense and help with the budget.

Erica Jung – How much would it cost to purchase a single canopy?

Guadalupe Garcia – It would cost \$60-\$100.

Jay Park – Which day and how many hours?

Guadalupe Garcia - April 7<sup>th</sup> from 9 am to 12 pm. We would also love to have you come to our event and we will provide a space for you to come.

Johan Chang – Have you asked for funding from any other organization in the past years?

Guadalupe Garcia – Yes a company called “APG” had helped us with \$1000.

Jay Park – How many people do you expect this year?

Guadalupe Garcia – 500 people from 9am-12pm. All services we provide cost us money but we provide free health screenings for everyone.

Peter Sean – I think this is a very tight budget sheet. I think they are doing everything economically and seem to know how to operate.

Jay Park – In the first year they were not prepared but in later years but they did very well.

Miguel Martinez make motion to approve their NPG for \$1500, zoila seconds the motion.

10 Yes; 4 Absent. Board approves NPG to give \$1500 to IDEPSCA for the the Pico-Union Resource Fair.

**f) Board discussion to Amend Budget Allocation. To transfer \$5000 from General & Operational Expenditures account into the Neighborhood Purpose Grant account.**

Allocation of funds from the General account to the NPG account. The council has a general funds account and an account we use for funding projects in the neighborhood. The NPG account require more funds to fund future NPG application. We need to vote on this matter.

Miguel Martinez – As you can see from the MER, we only have \$2000 left for funding future projects. But after today’s vote to approve IDEPSCA’s \$1500 NPG we will only be left with \$500 in the NGP Account. We should allocate funds from our General Account to our NPG account so we can fund future NPGs.

Peter Sean – What was the initial allocation?

Miguel Martinez - \$5000

Louis A. Shapiro makes a motion to allocate \$5000 from General account and transfer it to NPG account.

Zoila Banuelos Seconds Motion.

10 Yes; 4 Absent. Motion to transfer \$5000 from General account into NPG Account has been approved.

**7. REQUEST/MOTIONS FOR FUTURE AGENDA ITEMS**

**8. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

**9. MEETING ADJOURNMENT**

Peter Sean makes motion to adjourn meeting

Silvia Velasquez seconds

Meeting Adjourned 8:00 pm.

---

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings are posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico-Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico-Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings, shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.