

# CITY OF LOS ANGELES CALIFORNIA



## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park  
PRESIDENT

Zoila Bañuelos  
VICE PRESIDENT

Miguel Martinez  
TREASURER

Louis A. Shapiro  
SECRETARY

## PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jesus Bañuelos (Renter Representative)  
Cynthia Rodriguez (Homeowner Rep)  
Erica Jung (Resident Homeowner)  
Jovita Carrillo (Resident Homeowner)

## PICO UNION NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING MINUTES

February 28, 2018 at 6:30pm

Pico-Union Branch Public Library

1030 S Alvarado Street, Los Angeles, CA 90006

[www.picounionnc.org](http://www.picounionnc.org)

Peter Sean (Business Rep)  
Estrella Galindo (Community Based Org.)  
Hyoung Joong Kim (Renter Representative)  
Sunny Kim (Senior Citizen)  
Yohan Chang (Business Representative)  
Silvia Velasquez (Resident Tenant)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.

### 1. Call to Order

### 2. Roll Call

Jay Park – Present  
Zoila Banuelos – Present  
Miguel Martinez – Present  
Hyoung Kim – Present  
Jesus Banuelos – Present  
Jovita Carrillo – Present  
Sunny Kim – Present  
Yohan Chang – Present  
Louis Shapiro - Absent  
Estrella Galindo – Absent  
Silvia Velasquez – Absent  
Peter Sean – Absent  
Cynthia Rodriguez - Absent

### 3. Welcome Message

4. **Public comments** – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

### 5. Discussion and Possible action items to be approved at the meeting

- a) Discussion and possible action to approve a Neighborhood Purpose Grant for up to \$2,000.00 for Koreatown Youth Committee Center (KYCC) to start beautification project. The grant funds will be used for a beautification project within the community of the Pico Union Neighborhood Council. The project will commence some time in 2018. Miguel Martinez – They are going to use this NPG to beautify the community. Buy trees and such. The second page shows how much they are going to spend. Concrete cuts, plants, and volunteer food will cost in total \$2,000.00.

Will Levegood, KYCC - This is something I have come to at the Kolping House and presented a few times. There was a mishap where you guys approved it but it wasn't approved so it is being reapproved again. We are planning to have this event happen some time in April. This is going to involve additional tree planting and concrete setting. This is a very similar project to what we have done in the past. These actions will prevent littering and loitering.

Yohan Chang – When exactly when will this happen?

Will Levegood, KYCC – We are not exactly sure, we are working with Luis Gonzales to figure out a day but we will update you.

Yohan Chang makes a motion to grant KYCC \$2,000.00 for the beautification project in April.

Miguel Martinez seconds motion

Unanimous vote of approval; Motion to grant KYCC \$2,000.00 for the beautification project in April has been passed.

- b) Discussion and possible action to amend budget allocation to transfer \$5,000.00 from General & Operational account into the Neighborhood Purpose Grant Account (NPG). Zoila Banuelos makes a motion to approve action to amend budget allocation to transfer \$5,000.00 from General & Operational account into the Neighborhood Purpose Grant Account (NPG).

Sunny Kim seconds motion

Unanimous vote of approval; Motion to approve action to amend budget allocation to transfer \$5,000.00 from General & Operational account into the Neighborhood Purpose Grant Account (NPG) has been passed.

## 5. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Jay Park – Thank you guys so much for coming.

## 6. MEETING ADJOURNMENT

Yohan Chang makes motion to adjourn meeting

Sunny Kim seconds motion

Meeting Adjourned 6:30 pm

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The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to [Picounion09@att.net](mailto:Picounion09@att.net).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.