

# CITY OF LOS ANGELES CALIFORNIA



## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

**Jay Park**  
PRESIDENT

**Zoila Bañuelos**  
VICE PRESIDENT

**Miguel Martinez**  
TREASURER

**Louis A. Shapiro**  
SECRETARY

## PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

**Jesus Bañuelos (Renter Representative)**  
**Cynthia Rodriguez (Homeowner Rep)**  
**Erica Jung (Resident Homeowner)**  
**Jovita Carrillo (Resident Homeowner)**

## PICO UNION NEIGHBORHOOD COUNCIL REGULAR GENERAL BOARD MEETING MINUTES

**February 5, 2018, at 6:30pm**

**Kolping House – Auditorium (Parking available)**  
**1225 S Union Ave, Los Angeles, CA 90015**

[www.picounionnc.org](http://www.picounionnc.org)

**Peter Sean (Business Rep)**  
**Estrella Galindo (Community Based Org.)**  
**Hyoung Joong Kim (Renter Representative)**  
**Sunny Kim (Senior Citizen)**  
**Yohan Chang (Business Representative)**  
**Silvia Velasquez (Resident Tenant)**

**The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.**

### 1. WELCOMING REMARKS:

- a. Call to order and flag salute
  - b. Roll Call
    - Jay Park – Present
    - Zoila Banuelos – Present
    - Louis A. Shapiro – Present
    - Miguel Martinez – Present
    - Erica Jung – Present
    - Estrella Galindo – Absent
    - Hyoung Kim – Present
    - Sunny Kim – Present
    - Peter Sean – Absent
    - Silvia Velasquez – Absent
    - Jesus Banuelos – Present
    - Yohan Chang – Present
    - Jovita Carrillo – Present
    - Cynthia Rodriguez – Absent
- 12 Present; 3 Absent

### 2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (Representative from government offices, Police Department, and community-based organizations)

- a. LAPD Senior Leads – Olympic and Rampart Divisions
  - Patty (LAPD Officer): I will say the new year has started off with a lot of crime. There is a general wave of crime, nothing specific in particular. There are a lot of stolen cars, break-ins, assaults, etc. There were also two robberies. Anyone that saw the news last week about the young female who brought a young to school. She brought it in for her

own reasons, not to harm other students. The gun did go off accidentally however. Being homeless is not a crime, but there has to be processes to go clean up certain areas for sanitation. The only thing they cannot do is block an access way.

Luis Gonzales – This is a quality of life committee chair recognition certificate we want to present it.

b. LA City & other Government Departments/Agencies

Mario Hernandez – Any board member who has a conflict of interest with any agenda item, you would want to recuse yourself and then leave the room. Some important dates are May 20, which is the last day for an event approval/ the last day to submit a check payment request. June 20<sup>th</sup> is the last one for cards. The Empower LA Awards are on March 20<sup>th</sup> this year. There is also a study going on to see how much money Neighborhood councils receive and it may affect you. The By-Law amendments are due April 15<sup>th</sup>.

Jay Park – Is there anything new for the neighborhood congress.

Mario Hernandez - That is in December.

c. LA City Council District Representative

Luis Gonzales – I wanted to make a few announcements and a few issues that have been going on. I want to invite you all to the housing rights workshop at Magnolia center on March 9<sup>th</sup>. We are going to have attorneys come in that specialize in housing who can do one on ones with people. I wanted to bring up the issue of RV's that are on Washington. There is an ordinance that allow people to sleep on their cars. There are certain areas call "green light" or non-ordinance place that doesn't allow police to enforce this. There are attorneys that come and give these people pamphlets that show them their rights to stop police from approaching their vehicles. It just remains a burden because nobody wins. We are also trying to get translation equipment for different neighborhood councils because it is very expensive to use. It will be used per-request for the neighborhood councils. The main languages we will be focusing on re Spanish, Chinese, and Korean.

Jay Park – Next Monday we will be having a translator definitely. Can you bring us the equipment?

Luis Gonzales – Yes, if you can bring the translator I can bring the equipment.

**3. GENERAL PUBLIC COMMENTS ON NON AGENDA ITEMS: (Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)**

Hari Kim – We at KYCC would like to thank you for your support for us. You always help us and we hope to continue to work well together in the future.

**4. ADMINISTRATIVE ITEMS:**

**5. BOARD & COMMITTEE REPORTS - general monthly activity report**

a) Treasurer report for the Month of January 2018

Miguel Martinez – Our budget allocation is where we are at: \$10,000. We were going to pay Apple One for some invoices that we never received. We owe them about \$7000. It cannot be all at once.

Zoila Banuelos – How much do we have available each month?

Miguel Martinez- I can only submit \$3000. If you guys receive anything financial make sure you send it to me as treasurer.

b) Committee Chairman Reports

1. Outreach Committee – Zoila Banuelos

Zoila Banuelos – We have a workshop at St. Thomas on February 29<sup>th</sup>. I want to announce that St. Thomas has English classes every Sunday from 9-12pm. If you know someone who is interested send them there. Also, on Sunday there is a Catholic Church event.

2. Quality of Life and Safety Committee – Jesus Banuelos

Jesus Banuelos – Regarding the RV's that Luis talked about earlier. There is a lot of trash that is left there and it is not safe for the community.

3. Transportation Committee Hyoung Kim

Hyoung Kim – Nothing to report.

4. Zoning, Planning, and Land Use Committee – Erica Jung

Erica Jung - We have a special agenda for the issue for the business opening. There is a big argument for opening the business or not.

Miguel Martinez – The marijuana dispensary wanted to come too.

Jay Park – We are going to need the translator for the Monday meeting so that there is no confusion or language barrier as there are going to be a lot of people there.

5. Youth Committee – Estrella Galindo

N/A

**6. MOTIONS, PRESENTATIONS & RESOLUTIONS:**

a) (Discussion/Possible Action Items) Approval of Monthly Expense (January 2018);  
Zoila Banuelos makes motion to approve the January 2018 MER.

Yohan Chang Seconds

9 yes, 5 Absent

Motion to approve the January 2018 MER has been passed.

b) Approval of Monthly Expense (November 2017);

Zoila make motion to approve the November 2017 MER.

Hyoung Kim Seconds motion

10 yes, 4 Absent

Motion to approve the November 2017 MER has been approved.

c) Approval of January 8th, 2018, General Board Meeting Minutes;

Zoila Banuelos Makes a motion to approve the January 8<sup>th</sup>, 2018 Minutes

Miguel Martinez Seconds motion

10 yes, 4 Absent

Motion to approve the January 8<sup>th</sup>, 2018 General Board Meeting Minutes has been approved.

d) KYCC Funding Re-approval – The KYCC funding was denied and needs to be re-approved because the applicant had to turn in materials that were missing at the time. The council will discuss the application and vote to have it re-approved if the applicants used an invoice this time.

Jay Park – We will not be discussing this item today as the city requested us not to.

e) Motion to add Louis A. Shapiro as a senior citizen to his office title. – The office title of senior citizen is given to those in the Pico-Union Neighborhood council who are eligible through age and experience. A proposition to add this office title to Louis Shapiro has been made and will be discussed/voted on in the meeting.

f) Motion to add Louis A. Shapiro and Jovita Carrillo as members of the Land Use Committee – In the last Executive Board Committee meeting, there was a discussion of possibly adding a few more members to the Land Use Committee. Louis Shapiro and

Jovita Carrillo were chosen to be added because of experience they hold which will bring more value to the Boards' knowledge.

Jay Park – I would like to appoint Louis Shapiro and Jovita Carrillo to the Land Use Committee.

- g) Hiring a Translator – There have been concerns voiced by the public on whether the council should hire a professional translator for Spanish speakers from the public in order to avoid any type of bias. The Pico-Union Neighborhood council holds its transparency to a high regard and wants to make sure the public is well aware of a situation even if there is a language barrier. The council will discuss possibly hiring a translator for meetings.

Jay Park – As stated before, we should bring the translator to the next Land Use Committee meeting.

- h) Impact statement for change for parking between Vermont and Normandy from the City of Los Angeles – There have been concerns over parking spaces between Vermont and Normandy where there is a bus stop but people are unable to catch the bus as cars park in its place. This problem is reoccurring and the Council had discussed sending out an impact statement to change this during this meeting.

Zoila Banuelos – The RV's are parked in the North Washington. We want the parking to be restricted so they can move. The business on South Washington is preventing people from catching the bus. So there should be change to that so people can come to the bus.

Zoila Banuelos makes a motion to send an impact statement to the city regarding the parking problems with the RV's North of Washington between Normandie and Vermont and on South of Washington and Mariposa for the business that blocks the bus stop.

Jay Park – Louis Shapiro and Miguel Martinez should I

- i) Kolping House Anniversary Advertising – The Kolping House is setting up advertisements for their coming anniversary and has offered the Pico-Union Neighborhood Council spots to advertise. The prices go for \$5 for a small space and \$10 for a larger one.

Jay Park – I will pay \$10 for the spots.

- j) Phone installation updates – Spectrum had come last Friday, January 26<sup>th</sup>, to install a new phone line for the PUNC office. The office now has two new lines it can be reached at, which is (213)-352-4050 and fax number (213)-352-4051. The council will be discussing the update on the phones.

Jay Park – Items J and L have been postponed.

- k) Vote Elections – The neighborhood council are voting to bring in a new candidate for a "Member at Large" position. The applicant will present themselves at the next meeting to talk about why they would be good for the position.

Edgar Hernandez – I grew up and live in Pico-Union. I want to get more people to be involved in the council and come to meetings. I am an anthropologist and can help you with different events and impact statements as well. My ambition is to become a policy researcher. I want to hold the position for Member at Large.

Miguel Martinez – As you know we have different committees in this council. The zoning and planning committee is in need of members and I wanted to know if you would be interested in doing that.

Edgar Hernandez – I would be interested.

Jay Park – Do you accept to become a member of the neighborhood council. Does anyone on the council say no? You will be sworn in March and you will get the ethics

and finance trainings so you can vote. Please attend the next Land Use Committee meeting.

- L) Approval of New Lease agreement and rent invoices – The Pico-Union Neighborhood Council and the Kolping House had a meeting regarding rent payment. The idea of a New Lease agreement was adopted and the council must vote to approve the Lease agreement and to pay the rent invoices. Doing this will make it easier to pay the Kolping House with no troubles for the office space and the auditorium use we rent out from them.
- Jay Park – Items J and L have been postponed.

## 7. REQUEST/MOTIONS FOR FUTURE AGENDA ITEMS

## 8. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

## 9. MEETING ADJOURNMENT – 8:00pm

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The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings are posted for public review at 1) [Normandie Recreation Center 1550 S. Normandie Bl.](#) 2) [Berendo Middle School 1157 S. Berendo St.](#) 3) [Leo Politi Elementary School 2481 W. 11<sup>th</sup> St.](#) 4) [Magnolia Ave. Elementary School 1626 S. Orchard Ave.](#) 5) [Tenth Street Elementary School 1000 Grattan](#) 6) [Pico Union Branch Public Library 1030 S. Alvarado St.](#) 7) [Toberman Recreational Center 1725 Toberman St.](#)

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico-Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico-Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to [Picounion09@att.net](mailto:Picounion09@att.net).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings, shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.