

CITY OF LOS ANGELES CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park
PRESIDENT

Zoila Bañuelos
VICE PRESIDENT

Miguel Martinez
TREASURER

Louis A. Shapiro
SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jesus Bañuelos (Renter Representative)
Cynthia Rodriguez (Homeowner Rep)
Erica Jung (Resident Homeowner)
Jovita Carrillo (Resident Homeowner)

PICO UNION NEIGHBORHOOD COUNCIL REGULAR GENERAL BOARD MEETING MINUTES

Peter Sean (Business Rep)
Estrella Galindo (Community Based Org.)
Hyoung Joong Kim (Renter Representative)
Sunny Kim (Senior Citizen)
Yohan Chang (Business Representative)
Silvia Velasquez (Resident Tenant)

April 2, 2018, at 6:30pm

Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.

1. WELCOMING REMARKS:

- a. Call to Order and flag salute
- b. Roll Call

Jay Park (President) (Business)	– Present
Zoila Banuelos (Vice President) (Community Based Org.)	– Present
Miguel Martinez (Treasurer) (Community Based Org.)	– Present
Louis Shapiro (Secretary) (Senior Citizen)	– Present
Yohan Chang (Business Rep.)	– Present
Cynthia Rodriguez (Homeowner)	– Present
Jovita Carrillo (Homeowner)	– Present
Peter Sean (Business Rep.)	– Present
Jesus Banuelos (Renter Rep.)	– Present
Sunny Kim (Senior Citizen)	– Present (Left around 7:20 pm)
Hyoung Joong Kim (Renter Representative)	– Present
Silvia Velasquez (Resident Tenant)	– Present
Edgar Hernandez (Member at Large)	– Absent
Erica Jung (Homeowner)	– Absent
Estrella Galindo (Community Based Org.)	– Absent

2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers

Officer Ulloa, LAPD – Regarding pedestrian safety, last month on Burnington and Pico we

had a gentleman pass away from a felony hit and run. If you heard anything or saw anything please contact us on this tip line. We are averaging one fatality a week. Many of us have heard that pedestrians have right of way and that is horrible. There is no law that says the pedestrian has the way. When we are crossing the street, we have to take care of ourselves and look both ways. There are reasons we are going back to the basics. In Hawaii, they reduced their fatalities of pedestrians by 97% percent. Our Captain went to Hawaii and asked what they did there to stop fatalities. They teach kids at a young age about the dangers of being a good pedestrian or not. It is our goal to be in every elementary school and to remind them the dangers of pedestrian crossing. Across the country, traffic collisions in all but 5 cities are the number one cause of death.

Officer Brindle, LAPD – We are having a Coffee with a Cop event with the Rampart Division of LAPD. People of the community can come talk to officers on Tuesday, April 3rd, 2018. Also please continue to look both ways when crossing the street and be careful.

Officer Pham, LAPD – Carbon Monoxide is a big silent killer. If left undetected, it can kill you or seriously hurt you. The fire department felt that something was unusual and detected high levels of carbon monoxide. If you don't have a carbon monoxide detector please get one. The symptoms of carbon monoxide poisoning are similar to the flu. If you start exhibiting symptoms open your windows immediately. Always check batteries for the carbon monoxide detectors. As a community, it is important for us to come together and spread the word.

b. City and other Government Agencies

Luis Gonzales LA City – This weekend we have the Pico-Union community resource fair. This is going to be in Magnolia elementary. We are going to have a mobile unit for dental, medical. We are going to have attorneys come, haircuts, different programs, and services. You are more than welcome to attend and benefit from the community resource fair. PUNC will be having a booth there too. The following Saturday, we will be having an Earth Day, which consists of different activities. We are going to transform a wall into a hanging garden/art wall. You are welcome to participate. We also have the Day of the Child coming up, which will have different things to entertain the kids, carnival games, clowns, jugglers, other different activities too. It is going to be very fun so I insist that you come. If you have any questions let us know.

Jay Park – How many booths are we allowed to use? We can stay for the entire event.

Luis Gonzales – Just one. If you all want to be there we can accommodate you all. We can also give you time to say something on the microphone. On April 14th, Saturday.

Jay Park – Does anyone volunteer to be at the fair?

Yohan Chang – I will stop by.

Mario Hernandez, Empower LA – The PUNC have received an award for all of the beautification and work they did for the community. Any Board member who has a conflict of interest may want to recuse yourself from the item at hand. May 20th, is the last day for an NC to submit for an event approval. June 20th is the last day an NC will have access to its purchase card. The Congress of Neighborhood scheduled for May 22nd. If you are interested in being part of the planning committee, contact Cindy Cleghorne. For NC inventory, this Thursday is the last for the PUNC to have an inventory check otherwise your funds will be frozen. Correctly all NC's get \$42,000 a year. This group has gathered to figure out a way to fund NC's better. There is talk to establish a base for NC's based on population. The meeting will be held at Boral Heights on April 11th. Pedestrian safety can be addressed through a community impact statement. I urge that you submit this item and another item that the NC should have a voice on is choosing the Chief of police. The Dept. also needs a Pico Union roster as soon as possible.

Jay Park – We will be sending a roster tomorrow.

3. **General Public Comments** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes.

Robert Zardeneta – I am the lead director of the Puede center. It is the Pico-Union economic development center. It is a partnership with UCLA for the STEM program where young people can learn about subjects like architecture. We are taking young people how to design facades and helping to improve the community by having the young people be able to work. We have programs that will help the community become handyman and have one on one counseling. We have partnerships with metro, airports, different programs that are taking people from these trades directly. We have real estate courses as well and one on one business counseling. Also, folks are interested in paid internships for qualifying youth. If you are interested in seeing some of our histories we have literature and fliers there. Everything is free as well.

Cynthia Rodriguez – To attend the real estate classes, you can be any age?

Robert Zardneta – Yes you can be any age. Does not have to be youth exactly.

Gloria L. Favias, Pico Union Housing Corps - What we want to do is prepare ourselves for disaster. We are looking at disaster plans and also Health and Awareness for the community. We have a bomb shelter here at the Kolping House as well. We saw the community services here such as schools and churches. May 5th will be having information in the corner of Union and Venice from the Red Cross. Alley Beautification as well helps Pico-Union. We had classes at UCLA that were about transforming communities. A whole year program until June. We also have alley beautification and the chamber of commerce. May 5th from 9 – 2 on the corner of Venice and Union

Peter Sean – How do you beautify an ally?

Gloria Favias – The community reaches out to us about us and tells us what the community wants. Different types of plants can be placed such as tomatoes, cilantro, mints, flowers.

Peter Sean – Who will pay for it?

Gloria Favias – Pico Union Housing and NC may have to too.

Lali De Aztlan, Sandstone Properties – We would like to say hello and come back to you in the next month of another to talk about updates regarding property information from us.

Javier Rodriguez, Kenneth Meya Campaign – Some of the things my candidate fights for is universal healthcare, the full legal status of immigrants, and rent control. If you are interested in learning more about our candidate please read these pamphlets and visit the website mejia4congress.com

4. COMMITTEE REPORTS

- a. Outreach Committee
Zoila Banuelos – No report.
- b. Quality of Life and Safety Committee
Jesus Banuelos – The meeting was canceled due to some activities. The canceled the meeting and the next meeting will be on April 12th.
- c. Transportation Committee
Hyoung Kim – Nothing to report.
- d. Zoning, Planning and Land Use
N/A
- e. Youth Committee
N/A

5. MOTIONS & PRESENTATIONS:

- a) Discussion and possible action to approve the Monthly Expenditure Report (MER) for the

month of February 2018. (The Board did not have enough time during the March 5th, 2018 General Board meeting to approve the item; as a result, it has been moved to be approved in April.

Miguel Martinez – As you guys know KYCC comes and applies for grants to do beautification projects. PUNC votes on it once and gets a single \$8000 check so they can use it for different beautification projects. Right now the city says if we approve a grant that is \$5000 or more, there will be some permits in there, insurance liabilities in there, etc.

Peter Sean – This is more than 25% of what we get a year.

Zoila Banuelos – If we do not give the grants the city will take the money back anyway.

Miguel Martinez – Either way the city will review it. First, we have to approve the February minutes.

Peter Sean – I don't know how we will do this.

Zoila Banuelos – There are different areas that will be benefiting from this as well.

Zoila Banuelos Makes a motion to approve the Monthly Expenditure Report (MER) for the month of February 2018

Louis Shapiro Seconds motion

11 Yes, 4 Absent

Motion to approve the Monthly Expenditure Report (MER) for the month of February 2018 has been passed.

- b) Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of March 2018.

Zoila Banuelos makes a motion to approve the Monthly Expenditure Report (MER) for the month of March 2018.

Jovita Carrillo seconds motion

11 Yes; 4 Absent

Motion to approve the Monthly Expenditure Report (MER) for the month of March 2018 has been passed.

- c) Discussion and possible action to approve the Minutes of the February 5th, 2018 General Board Meeting. (The Board did not have enough time during the March 5th, 2018 General Board meeting to approve the item; as a result, it has been moved to be approved in April.)

Louis Shapiro makes a motion to approve the Minutes of the February 5th, 2018 General Board Meeting.

Cynthia Rodriguez seconds motion

11 Yes; 4 Absent

- d) Discussion and possible action to approve the Minutes of the March 5th, 2018 General Board Meeting;

Zoila Banuelos makes a motion to approve the Minutes of the March 5th, 2018 General Board Meeting.

Jovita Carrillo seconds motion

11 Yes; 4 Absent

- e) Discussion and possible action to provide LA City with proper supporting documentation such as order form, itemized receipt or an approved and signed BAC on the purchases made with the credit card. (The Board did not have enough time during the March 5th, 2018 General Board meeting to approve the item; as a result, it has been moved to be approved in April.)

- 1 \$831.60 Post Date 10/26/17=invoice S6729107
- 2 \$831.60 Post date 8/22/17 = invoice S6590901
- 3 \$1,120.35 Post Date 8/22/17 = invoice S6637995
- 4 \$1,386 Post date 8/22/17 = invoice S6686970

Jay Park – We had a tough time with this as the city had to approve the payments. There was a difficult time we had to deal with for these invoices. We had a very tough decision for this.

Miguel Martinez – The system changed with the city and they sent us a draft of the lease agreement. They told us that they do not agree to the agreement and wanted changes. Kolping House said that even though the city gave us an official lease agreement, the city has to finalize the new agreement that Mary wanted and now we are waiting for the city to give us a final confirmation on the agreement.

Zoila Banuelos – I would like to ask also that we put the agreement on the computer.

Yohan Chang makes a motion to provide LA City with proper supporting documentation such as order form, itemized receipt or an approved and signed BAC on the purchases made with the credit card.

Zoila Banuelos Seconds

11 Yes; 4 Absent

Motion to provide LA City with proper supporting documentation such as order form, I itemized receipt or an approved and signed BAC on the purchases made with the credit card has been passed.

- f) Discussion and possible action to pay up to \$300.00 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the old July 2017 – January 2018 contract.

1. \$300.00; July 2017; Invoice No. 2001
2. \$300.00; August 2017; Invoice No. 2002
3. \$300.00; September 2017; Invoice No. 2003
4. \$300.00; October 2017; Invoice No. 2004
5. \$300.00; November 2017; Invoice No. 2005
6. \$300.00; December 2017; Invoice No. 2006
7. \$300.00; January 2018; Invoice No. 2007

Louis Shapiro Makes a motion to pay up to \$300.00 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the old July 2017 – January 2018 contract.

Zoila Banuelos seconds motion

11 Yes; 4 Absent

Motion to pay up to \$300.00 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the old July 2017 – January 2018 contract has been passed.

- g) Discussion and possible action to pay up to \$333.33 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the new February 2018 – May 2018 contract.

1. \$333.33; February 2018; Invoice No. 2008
2. \$333.33; March 2018; Invoice No. 2009
3. \$333.33; April 2018; Invoice No. 2010
4. \$333.33; May 2018; Invoice No. 2011

Yohan Chang makes a motion to pay up to \$333.33 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the new February 2018 – May 2018 contract.

Zoila Banuelos seconds motion

11 Yes; 4 Absent

Motion to pay up to \$333.33 for the invoices from the Catholic Kolping House of Los Angeles regarding the Pico-Union Neighborhood Council's rent and auditorium usage for the new February 2018 – May 2018 contract has been passed.

- h) Discussion and possible action to amend budget allocation to transfer \$4,000.00 from Community Improvement Project Account into the Neighborhood Purpose Grant Account (NPG).

Miguel Martinez – We spend about \$6500 so far. If the city approves the \$8000 request, then we will have about \$500 left in the account. We should move the money so we can be able to give more funds for Neighborhood Purpose Grants. Community Improvement Projects is for improving roads and other things like that.

Cynthia Rodriguez makes a motion to amend budget allocation to transfer \$4,000.00 from Community Improvement Project Account into the Neighborhood Purpose Grant Account (NPG).

Louis Shapiro seconds motion

10 Yes; 1 No; 4 Absent

Motion to amend budget allocation to transfer \$4,000.00 from Community Improvement Project Account into the Neighborhood Purpose Grant Account (NPG).

6. Board Member Comments (15 minutes)

- a. Comment on Member's own activities/brief announcements.

Jesus Banuelos – We should address the phone line soon.

Jay Park – I would like to thank everyone for how good everything went while I was in Korea.

- b. A brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the PUNC at its next meeting and to place on the future agenda.

7. Meeting Adjournment – 8:35 pm

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **the PUNC office at 213-738-0137**

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings are posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico-Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico-Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings, shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.